

Order of service: a checklist

Gather these before you sit down to make the program. Leave anything blank that does not apply; nothing here is required. From memorialprogramstudio.com, free, no email needed.

☐ Full name, and the name for the cover

☐ Date of birth and date of passing

☐ Type of service (funeral, memorial, celebration of life, Mass, graveside)

☐ Date, time, place and address of the service

☐ Officiant or person leading

☐ Hymns or music, and who plays or sings

☐ Readings (which, and who reads)

☐ Who speaks: reflections, eulogy

☐ Pallbearers

☐ Where everyone gathers afterwards

☐ Any request in lieu of flowers

☐ A note of thanks from the family

☐ Photographs: one clear portrait for the cover, and any others
